


# APSII+ SCR<sub>s</sub>

## Implementation Cookbook

### Non-Standard Appointment Types and Detail Codes Summary Report



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## **Table Updates and Problem Avoidance Report**

- With the pre-release for Appointment Standardization Phase II Plus (APS II +), the **Standard Appointment Types** will include PCM, PCM\$, ACUT, ACUT\$, ROUT, ROUT\$, WELL, WELL\$, EST, EST\$, SPEC, SPEC\$, TCON, TCON\$, TCONX, GRP, GRP\$, PROC, PROC\$, and OPAC plus APV, T-CON\*, N-MTF, and EROOM.
- The **Standard Detail Codes** are listed on the last slides in this presentation.
- **Non-Standard Appointment Type/Detail Code Summary Report.**

This report will identify where non-standard appointment types and/or appointment detail codes are in use.

## **Table Updates and Problem Avoidance Report (cont)**

- The **Non-Standard Appointment Types/Detail Code Summary Report** will be packaged and deployed as a CPET 41 to 4.630 after the Appointment Type and Appointment Detail Code file updates are installed but prior to the release of APS II+.
- Change package 41 is available NOW.

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report

This report will identify any profiles, templates, schedules, and/or wait list requests currently linked to one or more non-standard appointment types and/or appointment detail codes. The report option has been added to the Problem Avoidance Report Menu below:

- 1 Delinquent End-of-Day Processing Report
- 2 Problem Avoidance Report
- 3 Schedule Deficiency Monitor Report
- 4 Telephone Consult Report
- 5 Wait List Management Report
- 6 Non-Standard Appointment Type/Detail  
Code Summary Report**

Select Problem Avoidance Reports Menu Option:

# Problem Avoidance Report (cont)

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## Non-Standard Appointment/Detail Code Summary Report (Cont)

- Once the authorized user has entered the division and within the division selected, the clinic/s for which to generate this report, the system will display the following message:  
**THIS IS A COMPLEX REPORT!  
It WILL ONLY BE PRODUCED AFTER NORMAL  
DUTY HOURS, AND IT WILL NOT BE AVAILABLE  
UNTIL TOMORROW MORNING.**
- The system will also display the “**DO YOU WANT TO PROCEED WITH THIS REPORT?NO//**” prompt.
- If the authorized user elects to proceed, the system will schedule the Non-Standard Appointment Type/Detail Code Summary Report to be generated only **after normal business hours**.

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report (Cont)

### Sample Report Screens

The **Non-Standard Appointment Type/Detail Code Summary Report** will report as output any non-standard appointment types/detail codes linked to the specified clinic's clinic/provider profiles, templates, schedules, and/or wait list requests (refer to **Screens 1 through 5 below**).

```
----- Screen 1-----
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                Non-Standard Appointment Type/Detail Code Summary Report (One Clinic)

                ****Clinic Profile****

Division: NAVY OUTPATIENT DIVISION
Department: PRIMARY CARE
Clinic: Primary Care Clinic
-----
=====
Name              Description                               Status
=====
Appointment Types
-----
FOL               FOLLOW UP                               ACTIVE
NEW              NEW APPOINTMENT                             ACTIVE

Detail Codes
-----
1-4W             THIS IS AN INVALID CODE                               INACTIVE
3M-2W           TESTING FOR INVALID CODES                             INACTIVE
TEST            THIS IS JUST A TEST                                   INACTIVE
-----
-----End Screen-----
```

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report (Cont)

### Sample Report Screens (cont)

----- Screen 2-----  
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Non-Standard Appointment Type/Detail Code Summary Report (One Clinic)

#### \*\*\*\*Provider Profiles\*\*\*\*

Division: NAVY OUTPATIENT DIVISION  
Clinic: Primary Care Clinic

Department: PRIMARY CARE

-----  
Provider: **JAMES,LAWRENCE**  
=====

Appt Type	Status
NEW NEW PATIENT	ACTIVE
FOL FOLLOW UP	ACTIVE
RET RETURN VISIT	ACTIVE

Provider: **AMAYA, RICHARD**  
=====

Appt Type	Status
NEW NEW PATIENT	ACTIVE
FOL FOLLOW UP	ACTIVE

-----End Screen-----

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report (Cont)

### Sample Report Screens (cont)

----- Screen 3-----

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Non-Standard Appointment Type/Detail Code Summary Report (One Clinic)

\*\*\*\*Provider Templates\*\*\*\*

Division: NAVY OUTPATIENT DIVISION  
Department: PRIMARY CARE  
Clinic: Primary Care Clinic

=====

Provider

Start Time	Appt Type	Wkl Typ	#per Slot	Dur	Detail Codes	Slot	Comment
---------------	--------------	------------	--------------	-----	--------------	------	---------

=====

VALARI, DONALD

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Daily Template ID: MON DV CAR

0800	FOL	C	1	20	3M-2W TEST		TESTING
0820	FOL	C	1	20	3M-2W TEST		TESTING
0840	FOL	C	1	20	3M-2W TEST		TESTING
0900	FOL	C	1	20	3M-2W TEST		TESTING
0920	FOL	C	1	20	MEB		TESTING
0940	FOL	C	1	20	MEB		TESTING
1000	FOL	C	1	20	3M-2W TEST 1-4W		TESTING

----- End Screen-----

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report (Cont)

### Sample Report Screens (cont)

----- Screen 4 -----

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Non-Standard Appointment Type/Detail Code Summary Report (One Clinic)

\*\*\*\*Provider Schedules\*\*\*\*

Division: NAVY OUTPATIENT DIVISION Department: PRIMARY CARE DEPARTMENT

Clinic: Primary Care Clinic

-----

Provider: AMAYA, RICHARD

=====

Appt Date	Time	Appt Type	Detail Code	Slot Status
13Feb02	1300	NEW		OPEN
13Feb02	1330	FOL	AD	OPEN
13Feb02	1500	RET	BP	FROZ
13Feb02	1530	RET	MEB	WAIT

-----End Screen-----

# Problem Avoidance Report (cont)



## Non-Standard Appointment/Detail Code Summary Report (Cont)

### Sample Report Screens (cont)

----- Screen 5 -----  
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Personal Data - Privacy Act of 1974 (PL 93-579)  
Non-Standard Appointment Type/Detail Code Summary Report (One Clinic)

#### \*\*\*\*Wait List Requests\*\*\*\*

Division: NAVY OUTPATIENT DIVISION  
Clinic: Primary Care Clinic

Department: PRIMARY CARE

-----  
Patient FMP/SSN Prio Type Detail Code  
Home Phone Work Phone  
=====

Provider: \*Provider Not Entered\*

-----  
EHLERS,PATRICIA K 30/013480118 6 FU AD  
H:860-886-2287 W:

Provider: AMAYA, RICHARD

-----  
LARKIN,AUSTIN P 03/017548911 6 SDA  
H:8604455767 W:

-----End Screen-----

# Post Conversion File and Table Build



## Possible Issues

### 1. Problem: Unable to Find Available Appointment Slots

Once APS II+ is installed and the conversions have run to completion, users will not be able to use templates which are still linked to non-standard appointment types and/or detail codes. CHCS will also not find any available appointment slots that are linked to non-standard appointment types or detail codes. To prevent this:

- Run the new Problem Avoidance Report (**Non-Standard Appointment Type/Detail Code Summary Report**) to verify that there are no non-standard Appointment Types and/or Detail Codes currently linked to clinic/provider profiles, templates, schedules and/or wait list requests.
- Update those profiles, templates, schedules and wait list request identified in the report that are still linked to non-standard appointment types or detail codes.

# Post Conversion File and Table Build



## Possible Issues (cont)

### 2. **Problem: How to Process Pending Appointments with Non-Standard Appointment Types**

If there are pending appointments booked prior to the APS II+ installation and those pending appointments are linked to non-standard appointment types/detail codes, the user will still be able to process the pending appointments as follows.

- If the user selects the Individual Patient Check-In or Multiple Patient Check-In By Default option to process these pending appointments, the user will not be required to change either the appointment type and/or the detail codes linked to the pending appointments.
- If the user elects to use EOD Processing option to check patients in, and does not select the Appt Status as the data element to modify, the user will be forced to change the non-standard appointment type and/or detail code prior to filing the appointment data

# Post Conversion File and Table Build



## File/Table Issues (cont)

### 3. Problem: Can't Enter Telephone Consult Using Unscheduled Visits

To enter a Telephone Consult, the provider selected must be a active CHCS user with ACCESS/VERIFY code and must have T-CON\* listed as an ACTIVE appointment type in his/her Provider Profile.

The following standard medical appointment types may not be used for Telephone Consults. They will be used to track calls that did not result in appointments.

- TCON
- TCON\$
- TCONX

When a telephone consult is entered, the system will automatically assign T-CON\* as the correct appointment type for the Telephone Consult.

# Standard Medical Appointment Type List

The following is the current list of the standard Medical Appointment Types as of 22 March 2002.  
New or changed codes are marked with an \*.

<u>Appt Type</u>	<u>Description</u>
ACUT	Acute Appt
EST	Established/Follow Up Appt
GRP	Group Appt with Multiple Pts
* OPAC	Open Access Appt
PCM	Initial Primary Care Appt
PROC	Procedure Appt
ROUT	Routine Appt
SPEC	Initial Specialty Care Appt
WELL	Wellness/Health Promotion Appt
TCON	Telephone Consult
-----	-----
ACUT\$	Acute Appt
EST\$	Established/Follow Up Appt
GRP\$	Group Appt with Multiple Pts
OPAC\$	Open Access Appt
PCM\$	Initial Primary Care Appt
PROC\$	Procedure Appt
ROUT\$	Routine Appt
SPEC\$	Initial Specialty Care Appt
WELL\$	Wellness/Health Promotion Appt
* TCON\$	Telephone Consults
* TCONX	Telephone Consults
-----	-----
APV	Ambulatory Procedure Visit
EROOM	Emergency Room
N-MTF	Non-MTF Appt
T-CON*	Telephone Consult

# Detail Codes

The following is the current list of the standard Appointment Detail Codes as of 22 March 2002.  
New codes are marked with an \*.

1TT	First Trimester
2TT	Second Trimester
3TT	Third Trimester
ACG	After Care Group
AD	Alcohol and Drug
ADEI	Alcohol and Drug Early Intervention
ADHD	Attention Deficit and Hyperactivity Disorder or Attention Deficit Disorder
ADSC	Alcohol and Drug Screening Only
ADTX	Alcohol and Drug Treatment 2 Week Program Only
ANGER	Anger Management Education
ANPST	Anergy Panel (stick)
ANRD	Anergy Panel Reading
AQUA	AQUA Pool
ASTHMA	Asthma Evaluation or Education Appointments
ASTIG	Treatment of Astigmatism
AUENT	Audiometric Diagnostic
BCP	Birth Control
BEESN	Bee Sting
BEPC	Birth and Early Parenting Class
BF>	Weight Exceeding Body Fat Standards
BFC	Breast Feeding Class
BIO	Biopsy
BK	Back Pain or Problem

## Detail Codes (cont)

BOTOX	Botulinum Toxin Type A Injections
BPAD	Active Duty Only
BPAP	Active Duty and Prime Enrollees
BPAPS	Active Duty, Prime Enrollees, and Special Programs Patients
BPGME	Graduate Medical Education
BPNAD	No Active Duty
BPNAP	TRICARE Standard, Space Available, and Other Patients - No AD or Prime
BPNPR	No Prime Enrollees
BPPR	Prime Enrollees Only, No Active Duty
BPSP	Special Programs Patient
BPTS	TRICARE Standard Patient Only
BRON	Bronchoscopy
BTL	Bilateral Tubal Ligation
* CARD	Cardiac Counseling/Care
CATH	Catheter
CAVH	24 hour Dialysis Treatment
* CB	Cross Book
CCEP	Comprehensive Clinical Evaluation Program for Persian Gulf Illnesses
CHOL	Cholesterol
CIRC	Circumcision

## Detail Codes (cont)

CLEFT	Cleft Lip and Palate
CMDPSY	Command Directed Psychological Evaluations
CNM	Certified Nurse Midwife
COB	Complicated OB Patient Only
COLON	Colonoscopy
COLPO	Colposcopy, abnormal pap required
CORSCR	Cornea Scrap /Rescrape
COSMETIC	Referrals for Non-Covered Cosmetic Procedures
COUNS	Counseling Only
CPAP	Continuous Positive Airway Pressure
CYSTO	Cystoscopy
* DERM	Dermatology Evaluation
DEXA	DEXA Bone Scan
DIL	Dilation
DM	Diabetes
DOSIM	Methocholine & CPEX
DSGCH	Dressing/Bandage Change
DVIOL	Domestic Violence Class
DXE	Dobutamine Stress Test
E&I	Female Endocrine and Infertility Patient Only
EAR	Ear Recheck
ECG	Electrocardiogram
ECHO	Echocardiogram
EDU	Education or Class
EEG	Electroencephalography
EFMP	Exceptional Family Member Program
EGD	Scope of Esophagus and Lower Stomach
EMGM	Nerve Conduction Studies

## Detail Codes (cont)

ENG	Electronystagmography Testing
EP	Auditory Brainstem, Visual, Upper/Lower Somatosensory Evoked Potentials
ERCP	Endoscopic Retrograde Cholangiopancreatography
EVAL	Evaluation - in depth
EXERC	Exercise Therapy
EYEDZ	Eye Disease
EYEEX	Eye Exam
FAM	Family Therapy or Meeting
FCC	Child Care Provider Mental Health Screening
FE	Female Patient Only
FLAP	Flaplift
FLEXS	Esophogastoduodenoscopy/Flexible Sigmoidoscopy
FLT	Flight Physical Exam
FNA	Fine Needle Aspiration
FOOT	Foot or Ankle Evaluation
GAST	Gastric Bypass Surgery Psychological Evaluation
GDB	Gestational Diabetes Patient
GENE	Genetics Consult
GYN	Gynecology Appointments Only
HAE	Hearing Aid Evaluation
HAND	Hand Patient Only
HBT	Hydrogen Breath Test
HC	House Calls
HCATH	Cardiac Catherization
HCDC	Hearing Conservation Patient
HEAD	Headache Education
HOLT	Holter Monitor
HSG	Hysterosalpingogram

## Detail Codes (cont)

HTN	Hypertension Patient
IDC	Independent Duty Corpsman
IMDEF	Immunodeficiency
INJECT	Shot only
INS	Insertions
ISOK	Isolinetec Testing
IUD	Placement of IUD
IVP	Intravenous Pyelogram
KNEE	Knee School for Patient with Knee Pain
LASER	Laser
LASEYE	Laser Eye Surgery
LASIK	Laser-in-situkeratomileusis
LBX	Liver Biopsy
LES	Leishmaniasis Treatment
LIFE	Life Skills Group
LP	Lumbar Puncture
MA	Male Patient Only
MANO	Manometry
MANO/PH	Manometry/24 Hr pH Study
MC	Medicare Eligible
MEB	Evaluation Board Physical Exam
MEDEX	Lumbar Extension Machine, Sports Medicine Only
MH	Mental Health
MINOR	Excision of Skin Tags, Moles, Warts, or Subcutaneous Nodules
MOBEX	Mobilization Intervention & Exercise Therapy, Sports Medicine Only
MOHS	MOHS Surgery
NBO	Newborn Physical Only (3-7 days after discharge)

\*

## Detail Codes (cont)

NECK	Neck Patient
NO	Universal Exclusion - used with other detail codes, i.e., No;THAL, No;WB
NOPAP	Gynecology Appointment Only, No Paps
NP	Nurse Practitioner
NPCL	New Prenatal Class
NPSYC	Neuropsychological Testing Only - No ADHD
NST	Non Stress Test (fetal monitoring during pregnancy)
NUTR	Nutrition Education
OAE	Newborn Hearing Screening
OB	Pregnancy or Obstetrics
ONC	Cancer Patient or Treatment Only
OSS	Overseas Screening
PA	Physician's Assistant
PACE	Pacemaker
PAP	Pap Smear
PARA	Abdominal Paracentesis
PARENT	Parenting Class
PBO	Provider Book Only
PDS	Pathfinding/Drill Sergeant Test
PE	Physical Exam
PEG	Percutaneous Endoscopic Gastrostomy
PFT	Pulmonary Function Test/Spirometry
PHA	Preventive Health Assessment
PHOTO	Photos
PLASMA	Plasma

## Detail Codes (cont)

PNB	Prostate Needle Biopsy
POAE	Pediatric Otoacoustic Emission Test
POP	Post Operative Follow-up
PP	Post-Partum Patient Only
PPD+	Positive Purified Protein Derivative (PPD) or Other Tuberculosis Test Evals
PREOP	Check-in for Surgery / Pre-operation Rounds
PRK	Photo Refractive Keratectomy
PRT	Physical Readiness Test Screens
PULM	Pulmonary Patient Only
PVA	Psychological Vocational Assessment
PVR	Post-Void Residual
REHAB	Rehabilitation Therapy
RET	Retinal Screening
RMV	Removals
RPD	Readiness Post Deployment
RPG	Retrograde Pylelogram
RPRE	Readiness Pre-Deployment Health
* RTM	Rehabilitation Team Meeting
RUG	Retrograde Urethrogram
* RX	Medication
SCH	School Physical
SCOLI	Scoliosis
SCS	Skin Cancer Screening
SEA	Sea Duty Screening
SKT	Skin Test
SLEEP	Sleep

## Detail Codes (cont)

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SPD	Special Duty Evaluation
SPE	Separation or Retirement Physical Exam
SPRINT	Sprint Test
ST	Exercise Stress Test
STRESS	Stress Management Education Program
TECH	Provider is a Technician
TEE	Trans-esophageal Echocardiogram
TELMED	Tele-Medicine Conference
THAL	Thallium Stress Test
TILT	Tilt Test, Test for Syncope
TOBCES	Tobacco Cessation
TRACTION	Traction Physical Therapy
TRPLT	Transplant
TRUS	Transrectal Ultrasound
URODY	Urodynamics
UROGYN	Urogynecology
US	Ultrasound
VAS	Vasectomy
VF	Visual Field Exam
VIP	Very Important Patient
VT	Venom Test
WB	Well Baby
WCE	Work Capacity Evaluation
WEA	Web and MCP Bookable
WOUND	Wound Care